Terms of Reference – Rebranding of the Interagency Child Protection in Emergencies Training Packages – Volunteer(s) needed

Learning and Development Working Group (LDWG)

Location: Home based

Duration of Volunteer work: 1-30 days (within a period of September 2019 - December 2019)

The time investment of each volunteer is flexible and can be adapted to any constraints.

1. BACKGROUND

The Alliance’s mission is to support the efforts of humanitarian actors to achieve high-quality and effective child protection interventions in humanitarian contexts, in both refugee and non-refugee settings. As a global network of operational agencies, academic institutions, policymakers, donors and practitioners, the Alliance facilitates inter-agency technical collaboration on child protection in all humanitarian contexts. It sets standards and produces technical guidance for use by the various stakeholders. The United Nations Children’s Fund (UNICEF) currently co-leads the Alliance with Plan International.1

1 As per the Alliance governance document, the NGO co-lead rotates every three years.
The Alliance for Child Protection in Humanitarian Action facilitates inter-agency collaboration on normative work, including standard-setting and development of technical guidance. It also provides its members with technical support and guidance where needed. The Alliance’s work falls into five categories, one of which is:

- Capacity-building, learning and development: The Alliance develops technical capacity for child protection by identifying, expanding and strengthening the CPHA workforce; mapping capacity gaps; defining priorities and strategic direction for capacity development; and providing learning opportunities, both face-to-face and remote. The Capacity-building, learning and development work stream is a permanent work stream managed by the Learning and Development Working Group (LDWG). As a permanent work stream and given the extensive nature of the role of leading the LDWG it was agreed that the LDWG would have its own focal point to work with the LDWG leadership group and LDWG members to support the work plan.

The Learning and Development Working Group (LDWG) is focused on the learning and development objectives within the Alliance work plan for 2018-2020. The working group has the overall outcomes of bridging the human resource capacity and competence gaps for child protection in humanitarian action, by focusing on: increasing learning and development opportunities for CPHA actors at global, regional and national levels; developing and making accessible high quality learning material and supports for CPHA actors at all levels and across stages of emergencies; and ensuring CPHA professional, interagency developments and opportunities correspond with up to date capacity gaps, competencies and needs.

**LDWG Work Plan Outcome 2018-2020:**


2. PURPOSE

The overall goal of this work is to support the L&D WG Focal Point in rebranding inter agency packages with the new Alliance logo and templates.
3. EXPECTED RESULTS & TIME FRAME

Expected results include the following, all in collaboration and close communication with the LDWG Focal Point:

![Timeline diagram showing RECRUIT AUG 2019, CM SEPT 2019, CPRA OCT 2019, CPMS Frontline NOV 2019, TOT Approach DEC 2019, Validate JAN 2020]

4. PRIORITIZED PACKAGES

<table>
<thead>
<tr>
<th>IA Training Packages</th>
<th>DAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Case management training manual - English</td>
<td>10</td>
</tr>
<tr>
<td>Case management training manual - French</td>
<td>10</td>
</tr>
<tr>
<td>Case management training manual - Arabic</td>
<td>10</td>
</tr>
<tr>
<td>CPRA Training - English (2014)</td>
<td>8</td>
</tr>
<tr>
<td>CPMS Frontline Workers Workshop Materials English</td>
<td>10</td>
</tr>
<tr>
<td>CPRA Assessors package 2014</td>
<td>10</td>
</tr>
<tr>
<td>CPWG Pedagogical Approaches TOT</td>
<td>3</td>
</tr>
<tr>
<td>Ice Breakers_Energisers_Short Activities_Grab Bag</td>
<td>5</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>66</strong></td>
</tr>
</tbody>
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5. KEY COMPETENCES, TECHNICAL BACKGROUND, AND EXPERIENCE REQUIRED:

- ✓ In-depth experience with IT tools and computer skills; especially Word and Powerpoint
- ✓ Expertise with graphic design would be an asset (and access to applications like Adobe, Indesign etc)
- ✓ Excellent organizational skills
- ✓ Excellent skills in written English language, interpersonal communication at a distance and collaborative project management
- ✓ Autonomy & Attention to details
6. HOW TO APPLY

Qualified candidates are requested to submit CV to: learning@alliancecpha.org, specifying as email title: “Rebranding of IA CPIE Training Packages Application_ NAME”