1. BACKGROUND

The Alliance's mission is to support the efforts of humanitarian actors to achieve high-quality and effective child protection interventions in humanitarian contexts, in both refugee and non-refugee settings. As a global network of operational agencies, academic institutions, policymakers, donors and practitioners, the Alliance facilitates inter-agency technical collaboration on child protection in all humanitarian contexts. It sets standards and produces technical guidance for use by the various stakeholders. The United Nations Children’s Fund (UNICEF) currently co-leads the Alliance with Plan International.

The Alliance for Child Protection in Humanitarian Action facilitates inter-agency collaboration on normative work, including standard-setting and development of technical guidance. It also provides its members with technical support and guidance where needed. The Alliance’s work falls into five categories, two of which are:
• **Standard-setting and guidance development**: The Alliance develops standards for child protection in emergencies (CPiE) and generates technical guidelines and associated materials for use by humanitarian personnel. It also promotes the integration of humanitarian standards and norms into practice, and encourages efforts to learn from their use and make them better. The Alliance is the custodian of the CPMS, which are considered a companion to the Sphere standards.

• **Capacity-building, learning and development**: The Alliance develops technical capacity for child protection by identifying, expanding and strengthening the CPHA workforce; mapping capacity gaps; defining priorities and strategic direction for capacity development; and providing learning opportunities, both face-to-face and remote. The Capacity-building, learning and development work stream is a permanent work stream managed by the Learning and Development Working Group (LDWG). As a permanent work stream and given the extensive nature of the role of leading the LDWG it was agreed that the LDWG would have its own focal point to work with the LDWG leadership group and LDWG members to support the work plan.

**The Learning and Development Working Group (LDWG)** is focused on the learning and development objectives within the Alliance work plan for 2018-2020. The working group has the overall outcomes of bridging the human resource capacity and competence gaps for child protection in humanitarian action, by focusing on: increasing learning and development opportunities for CPHA actors at global, regional and national levels; developing and making accessible high quality learning material and supports for CPHA actors at all levels and across stages of emergencies; and ensuring CPHA professional, interagency developments and opportunities correspond with up to date capacity gaps, competencies and needs.

Under the objective of developing and making accessible high quality learning material and supports for CPHA actors at all levels and across stages of emergencies, the LDWG is now wanting to update its main training package according to the revision of the Minimum Standards for Child Protection in Humanitarian Action (CPMS) that will been launched mid-October 2019. This is the first revision to the CPMS since its launch in 2012. This updated 2019 edition:

- Reflects sector learning since 2012;
- Strengthens and clarifies the evidence base;
- Streamlines the content and structure to be more user-friendly;
- Strengthens the applicability to a broader range of humanitarian contexts;
- Improves aspects on prevention as well as response; and
- Improves gender and age inclusion as well as other cross-cutting themes.

Same wise, the LDWG would like to see reflected, as part of the training package itself, or as part of preparation work, the different tools, materials, platforms, e-learnings, webinars that have been developed in the CPHA sector during the past years.
2. PURPOSE

Under the direct supervision and close coordination of the focal person of the L&D WG of The Alliance CPHA for the pedagogical aspects, as well as in close coordination and collaboration with the CPMS WG for the technical aspects, the consultant will:

✓ Draft guidance for module revisers (0.5 day)
✓ Create (draft, circulate, finalise) 3 new/key modules (Principles; Intro to Pillar 3, Intro to Pillar 4) for the 2019-2020 Inter-Agency Child Protection in Emergency face to face training package, according to the revised Child Protection Minimum Standards in Humanitarian Action Handbook (CPMS) (4.5 days)
✓ Update 8-12 modules, including probably St 14,15,16 (5 days)
✓ Integrate the CPMS related materials produced by global level groups (videos, briefs, webinars on the CPMS, links to e-course on the CPMS etc) (0.5 day)
✓ Set up the templates for use, that ensure reader-friendliness for the range of users and applicable to all humanitarian contexts.

Each module include:
- Facilitator notes that include session plan with specific objectives and key learning points with relevant interactive activities, and the necessary resources to prepare and facilitate these activities,
- Powerpoint presentations highlighting key points, debriefing about activities and wrapping-up course sessions

3. EXPECTED RESULTS & TIME FRAME

Expected results include the following, all in collaboration and close communication with the LDWG Focal Point:

- Final version of Powerpoint presentations with their accompanying facilitator notes updated according to the 2019 edition of the CPMS
- List of suggested accompanying documents & annexes, participants handouts and templates

Deliverables will be approved by the L&D WG & CPMS WG Focal Points. Documentation should reference the CPMS content for appropriate terms and tone.

4. KEY COMPETENCES, TECHNICAL BACKGROUND, AND EXPERIENCE REQUIRED:

Education:
✓ University degree, preferably in Adult Education, Political or Social Science, or Social Work, or competencies equivalent to 6 years relevant professional experience
Experience:
✓ Knowledge of existing F2F package and CPMS educational resources; involvement in CPMS revision process in any way;
✓ Extensive experience in designing, developing and implementing training programs and resources for international learners, particularly in low resource settings.
✓ Excellent reputation in designing, developing and implementing participative resources for use in both face-to-face and e-learning situations.
✓ At least 5 years of progressively responsible, professional work experience on Child Protection in Emergencies at national and/or international level, including leadership role in training others.
✓ Expert knowledge and prior use of the CPMS and an understanding of the purpose of humanitarian standards
✓ Experience in developing collaborative, inter-agency drafts
✓ Experience and understanding of the process of contextualisation of standards (preferable).
✓ Knowledge of humanitarian standards such as Sphere Standards, INEE Standards, ICRC Protection Standards, etc.
✓ Excellent written communication skills in English and ability to write in clear, jargon-free English
✓ Computer skills, including MS Office and PowerPoint.
✓ Willing to comply and respect Child Safeguarding Policies.

Competencies:
✓ Accountability – takes responsibility for action and manages constructive criticisms
✓ Communication – listens and communicates clearly, adapting delivery to the audience
✓ Creativity and Initiative – actively seeks new ways of improving programmes or services
✓ Professionalism - displays mastery of subject matter
✓ Technological Awareness - displays awareness of relevant technological solutions;

5. HOW TO APPLY

Qualified candidates are requested to submit CV and a cover letter indicating availability (possible starting date) and estimated rate per day, to: learning@alliancecpha.org, specifying as email title: “Interagency Training Package Update Consultant Application_ NAME”